



agriculture, forestry & fisheries

Department:
Agriculture, Forestry and Fisheries
REPUBLIC OF SOUTH AFRICA

WOOD PACKAGING MATERIAL (WPM) DECLARATION PROCEDURE MARCH 2015

Subsequent to the high increasing interceptions of ISPM15, Department of Agriculture, Forestry and Fisheries (DAFF) is introducing and enforcing the use of wood packaging material declaration form by all Pack houses/ Pack house Managers. The check list shall be completed by the Pack house Manager or their representative and submitted to PPECB for verification with effect from 1st April 2015.

The procedure will apply to the following role players as follows:

1. Pack house responsibilities.

- 1.1 They shall verify ISPM 15 registration status of their pallets suppliers on DAFF website before placing orders/ available stock.
- 1.2 The pack house manager shall take all precautions to ensure that pallets are still in acceptable compliance status before used for export (IPPC marking, bark and infestation compliance).
- 1.3 The pack house manager/ representative shall complete the checklist as per the delivery note/ invoice to confirm compliance of the available stock and these documents shall be kept at the pack house for a minimum of two years for audit purpose by PPECB and DAFF.
- 1.4 The completed checklist shall be signed by the pack house manager or their representative as an undertaking and declaration that Wood packaging material e.g. pallets sourced is in compliance with ISPM 15 (IPPC marking, bark and infestation compliance).

2. PPECB responsibilities

- 2.1 Shall verify ISPM 15 registration status of pallet suppliers on DAFF website and inspect the pallets for compliance (IPPC marking, bark and infestation compliance).
- 2.2 Confirmation of compliance by signing the checklist as indicated on point 1.4 above.
- 2.3 PPECB shall randomly inspect pallets stored at the pack house before packing and reject for any none compliances.

3. Cold stores, Agents or Exporter's responsibilities.

- 3.1 Ensure that any WPM used outside the pack house in case of breakages, repairs, re-manufactured or recycled must be treated by a registered treatment provider and constructed by a certified wood packaging manufacturer in accordance with ISPM 15, section 4.3.3 requirements and to notify DAFF by using wood packaging material declaration form (attached).
- 3.2 Ensure that all repairs and breakages are handled in accordance with ISPM 15 regulation 4.3.2 and 4.3.3. and the applications for phytosanitary certificates are accompanied by addendums or consignments notes as well as Declaration form as indicated on point 3.1 above.

4. General

- 4.1 Pallets received a day after official suspension or deregistration of the implicated manufacturer by DAFF will be rejected for export. Only pallets received before the suspension/deregistration date can be used for export provided they comply with ISPM 15 requirements and marked with manufacturing / treatment date.
- 4.2 Pallets not marked with manufacturing/treatment date shall be rejected.

For enquiries contact you're nearest DAFF- Inspection Services office:

Office	Name	Telephone No.	Email
Head Office			
National Manager	Salamina Maelane	012 3098703	SalaminaM@daff.gov.za
National Coordinator	Adam Dolamo	011 971 5117	AdamD@daff.gov.za
Registration Office	Petunia Sambo	012 309 8753	PetuniaS@daff.gov.za
Coordinator for Port of Entries	Enos Dabisha	011 390 7514	EnosD@daff.gov.za
Regional Offices			
<i>Gauteng , Northwest and Limpopo Region</i>			
	Leponti Molepo	011 9715119	Leponti@daff.gov.za
	Mmamoruti Mothoa	012 3196172	MmamorutiM@daff.gov.za
<i>KwaZulu Natal Region</i>			
	Sylvia Ndlovu	031 368 8540	SylviaN@daff.gov.za
	Jeffrey Tshabalala	031 368 8537	Jeffrey@daff.gov.za
<i>Mpumalanga Region</i>			
	Alex Sebapu	013 754 0716	AlexSeb@daff.gov.za
	Avhafarei Ramuntshi	013 754 0718	AvhafereriR@daff.gov.za
<i>Eastern Cape , Free State and North Cape Region</i>			
	Khuliso Mulaudzi	041 407 2725	KhulisoM@daff.gov.za
	Makhosi Mchunu	041 484 2725	MakhosiM@daff.gov.za
<i>Western Cape</i>			
	Lonwabo Magadule	021 809 0218	LonwaboM@daaf.gov.za
	Nicolaas Lambrechts	021 431 74 22	NicolaasL@daff.gov.za
	Esona Seku	021 809 0217	EsonaS@daff.gov.za