

#### OFFICE OF THE CHIEF REGISTRAR OF DEEDS

Directorate: Supply Chain and Facilities Management Services
Private Bag X918 Pretoria 0001 Tel: (012) 338 7303 Fax: (012) 338 7277 Web: www.drdlr.gov.za

# **INVITATION TO BID**

## **BID NUMBER AND DESCRIPTION:**

DALRRD (CRD- 06) 2020/21: Appointment of a suitable Service Provider to render cleaning and hygiene services in the Department of Agriculture, Land Reform and Rural Development: Mthata Deeds Registry for the period of 24 months.

#### **CLOSING DATE AND TIME:**

05 October 2020 @ 11:00

### KINDLY TAKE NOTE THAT THERE WILL BE NO BRIEFING SESSION FOR THIS BID.

Kindly take note that there will be no briefing sessions for this bid. Prospective bidders are however encouraged to direct their questions or queries in writing to the contact persons mentioned below. Closing date for the questions is Friday 18 September 2020. Questions and answers will be published on the Departmental website by the latest 21 September 2020 for the benefit of all bidders.

## **BID DOCUMENTS OBTAINABLE FROM:**

Bids document obtainable from: 1. Website http://www.dalrrd.gov.za. Go to Tenders and select Current Tenders - No cost. 2. E-mail: <a href="mailto:buti.matjila@drdlr.gov.za">buti.matjila@drdlr.gov.za</a> - No cost. 3. National Treasury eTender Portal. Please note that no bid document will be issued physically from Pietermaritzburg Deeds Registry.

## **DELIVER BID PROPOSALS TO:**

Department of Agriculture, Land Reform and Rural Development:Provincial Shared Service Centre ("Pssc"): 15 Corner Coutts and Moore Street, Ocean Terrace View, Block F Quigney, East London. Bid proposals must be deposited into the Tender/ Bid Box situated at the reception of the Department at the physical address mentioned above by not later than the closing date and time indicated above. Bid proposals which are not inside the Tender/ Bid Box on the closing date and time will not be considered.

### **EVALUATION CRITERIA:**

Kindly take a note that this bid will undergo two stages of evaluation which are: functionality and 80/20 preference point system as prescribed in the Preferential Procurement Regulations, 2017. For the full evaluation details please download or request a copy of bid document.

# ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Contact Person: Mr.Buti Matjila Tel: (012) 338 7311 / 082 385 4570 E-mail address: <u>buti.matjila@drdlr.gov.za</u>

# ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Contact Person: Mr Mhlanga Tabu / Isaac Menze

Tel: (047) 531 2552 / 079 972 7820