



agriculture, land reform & rural development

Department:
Agriculture, Land Reform and Rural Development
REPUBLIC OF SOUTH AFRICA

Chief Directorate: Provincial Shared Service Centre: Western Cape; Directorate: Finance and SCM Services; Sub-Directorate:

Demand and Acquisition Management. 14 Long Street, Cape Town, Private Bag X 9159, Cape Town, 8000

Question and answers for: **SSC WC 15 (2020/2021) DALRRD**

Bid: The provision of professional services in consortium/ multi-disciplinary for engineering projects, located in the Western Cape for a period of three years

Questions raised during the during the non-compulsory clarification question.

1. Question - Page 7 - Item 1.2 refers to the Tax Clearance Certificate but these days we get a Tax Clearance PIN Certificate. Would a Tax Clearance PIN Certificate be sufficient instead?	Yes, Item 1.2 under mandatory requirements states that a Tax clearance certificate or the Tax Status Pin will be accepted. Further, on SBD 1 the Tax pin is required for the main bidder. Please note that a Tax clearance certificate or the Tax Status Pin is required for each of the other members of the consortiums or sub-contractors.
2. Does a letter confirming the association suffice or must a subconsultant agreement be drawn up at tender stage?	A letter confirming the association with undertaking by both parties will suffice.
3. Each member of the consortium to submit SBD 1? or just the lead?	Yes, for a consortium or joint venture copies of the SBD 1 should be made and should be completed for each member of the consortium or joint venture.
4. Can you attach a separate sheet of your shareholders?	The form in the document should be filled in, however if there isn't sufficient space on form SBD 4 then a separate sheet providing the list of shareholders can be attached and will be accepted.
5. Clarity, are members of the consortium, considered as sub-contractors or?	No, members of the consortium form part of the project team. Consortium is a joint-venture agreement of different company as a bidder with consolidated BBBEE certificate.

	Subcontracting consists of a lead company as a bidder with companies listed as subcontractors that will be governed by subcontracting agreement and subcontracted work should not be more than 25% with BBBEE status equal or less than the lead company.
6. Can subconsultants belong to multiple bids?	The subconsultants on core services (as part of consortium/multidisciplinary) cannot belong to multiple bids and only allowed on additional services that will be sourced during the contract.
7. Can you attach a letter for Resolution of Board of Directors? Professional Indemnity, can each company involved in the consortium submit theirs, will that suffice	All SBD forms must be completed in full however, a Resolution of Board of Directors can also be attached to confirm the business agreement. Yes, the total must be equal to Three million Rand (R 3 000 000).
8. Can Civil and Structural be Pr Tech or do they have to be Pr Eng?	Only PrEng.
9. Please confirm registration requirement for Project Manager. There are some discrepancies in the document. Can we regard Section 2 as the correct requirement?	Clarity is being sought on this question and a response on this question will be provided at a later stage when clarity is given.
10. In the case of Pr.Eng and BScEng, degree certificates only states Civil. How should the discipline be differentiated in this case?	A CV should be attached to demonstrate the structural and civil engineering experience respectively.
11. If we complete Appendix A must we submit the key personnel's separate cv or will Annexure A suffice?	Appendix A can be completed however CVs must be submitted for verification purposes as per clause 7.2. Tenderers must ensure that the information requested in the Appendix A should be in the CVs.
12. On Page 66 - can we have a breakdown of the construction cost per discipline?	The breakdown of the construction cost per discipline can only be determined at conceptual stage of the planning stage. The current construction estimate is based on budget that will be set aside for this purpose.
13. Under costing Item 1 : Would you need a professional town planner? EIA and HIA and TIA Specialists as well?	The core services required are listed under mandatory requirement and other specialists will serve as additional / optional service when required but pricing includes all services.
14. Is there a maximum project value per project? And is there an average value per project?	The amount specified is total value of projects over a period of three years and value per project will be determined during planning stage by the appointed consultant. The estimated average construction period is nine (9) months

<p>Can we get an idea of how big (value) of the project we are tendering on - we might consider greater discount on bigger project</p>	<p>The estimated construction cost is based on budget allocation of projects over the 3 year period and the project estimate will be determined at planning stage by appointed consultant.</p>
<p>15. P60: Construction monitoring is in two levels only:</p> <ul style="list-style-type: none"> • Level 1: part-time: included in the tendered rate. Risky. What is meant by part-time? Where are the sites? How many sites are there? • Level 2: full time. Only 9 months has been allowed in BoQ (p68) 	<p>The various levels of supervision is stipulated in the Guidelines for Services and Processes for Estimating Fees for Persons Registered (2015) in terms of the Engineering Profession Act, 2000 (Act No. 46 of 2000) dated 4 December 2015 Government Gazette No. 39480.</p> <p>This construction monitoring level is additional service over and above the regular construction monitoring during implementation stage of the project. This construction monitoring will be utilised upon approval by the Department and not all projects will require the level of this monitoring. The allowance of 9 months is a provision when the service is required. The sites are based in the rural towns and farms within Western Cape Province and travelling will be reimbursed per kilometre travelled from 14 Long Street in Cape Town. The pricing on item 5.2 should include traveling cost and time. The number of sites cannot be determined at this stage.</p>
<p>16. P60-61: OHS, project leadership and EIA are all included in the rate (which would be a massive problem), allowance is made for these in the BoQ. Which is it?</p>	<p>The BoQ separated the services for project leadership from OHS and assessments like EIA.</p>
<p>17. P66: Total CAPEX is R150 million. We tender ECSA percentage fee, with maximum of 30% discount. There would be numerous smaller jobs, which means that the effective discount will way exceed 30%. How many projects do they have on their project plan? Where are the jobs? What is the CAPEX per project?</p>	<p>Yes, this is a term contract with estimated budget of R150 Million for infrastructure over the three year period and not project based contract. The contract is designed as a response to Department's priorities which are revised annually through the State of the Nation Address and the service will be utilised upon request and not all project will be implemented by the appointed consultant in this contract.</p> <p>It is understood that the smaller the project, the bigger the percentage on the sliding scale. Note that the total budget of all the projects over the three year period is R 150 Million with 9 months estimate per project (in the pricing schedule) should provide a guide on the average size of the projects.</p>

18. P67: calls for time- based professional rates (hourly), please advise what level of staff (i.e. A, B, C or D).	The bidder should price the time – based fee according to the Professional registered key personal provided under the evaluation criteria.
19. P68: BoQ refers to Level 3 construction monitoring, which doesn't exist. Full time is Level 2. Please correct this.	Yes, the referenced was based on old ECSA guidelines which is equivalent to Level 2.
20. BoQ only allows percentage fee for civil engineer. How do we price for the architect, QS and PM?	The BoQ made an allowance for all engineering services (both Structural & Civils services) and not just civil engineer. The Department's core mandate is agriculture, land reform & rural development which requires a lot of engineering services and not all projects will require a full team. The pricing for the Architect, Quantity Surveyor and Project management is under Time-based services of the BoQ.
21. P68: BoQ for time- based professional fees has a unit of Month. Is this full time (i.e. 40 h per week, 160h per month?)	Yes, the service will be rendered upon request by the employer.
22. P68: Item 4.7 calls for assessments, but the unit is Months. How do we cost this? What sort of assessments?	All assessment/valuation provided by the Quantity Surveyor during construction for a period of 9 Months like payment evaluations, recovery statement, cost reports etc.
23. please provide a breakdown of the proposed projects accumulating to R150mil	This is a three year term contract with estimated budget of R150 Million for infrastructure and not a project based contract. The contract is designed as a response to Department's priorities which are revised annually through the State of the Nation Address and the service will be utilised upon request and not all project will be implemented by the appointed consultant in this contract.
24. Under Fee Scales: you only mention ECSA but the architects and QS's fees will be prescribed by their governing bodies, like SACAP.	Yes the different disciplines will be governed by the respective governing bodies. The BoQ made an allowance for all engineering services (both Structural & Civils services) and not just civil engineer. The Department's core mandate is agriculture, land reform & rural development which requires a lot of engineering services and not all projects will require a full team. The pricing for the Architect, Quantity Surveyor and Project management is under Time-based services of the BoQ.
25. Is the 9 month supervision period a consolidated time-frame for all budgeted projects or each project in the budget? if projects are run concurrently more	The 9 months is the average construction period per project and the services are project dependent and subject to approval by the Department.

<p>than one resource may be required, how should this be captured in the pricing schedules.</p>	<p>The pricing for the other services (e.g. Architect, Quantity Surveyor and Project management) is taken into account under Time-based services of the BoQ. The service will be utilised upon request and not all project will require all the services. The time allocated would be sufficient for all the projects to be completed in the three-year period. The bidder should price the time – based fee according to the Professional registered key personal provided under the evaluation criteria.</p>
<p>26. With reference to the following tender:</p> <p>Professional services for Construction Project Management, Civil and Structural Engineering, Architectural, Quantity Surveying as well as support service including but not limited to Agricultural Engineering and Landscaping architecture in the Western Cape.</p> <p>Tender No: SSC WC 15 (2020/2021) DALRRD</p> <p>Page 8 of the tender document states that tendering consortium is made up of professional practices, owned by registered professionals of that specific</p> <p>The tendering Service Provider in Consortium is made up of professional practices each of the professional service as listed in T1.1.2 in the tender document and which is owned by registered professional/s of that specific profession. Valid documentation must be provided as proof.</p> <p>profession.</p> <p>Should the tendering entity be owned by registered professionals, must each of the consultant firms who tender under the lead tenderer be owned by registered professionals?</p>	<p>One of Directors listed in the CIPRO certificate (as owner or shareholder) per profession should be professionally registered in that profession.</p>
<p>Other information regarding the tender</p> <p>Also note a rate for a Civil/ Structural Engineer is required as indicated under Item no. 3 Time-based services in the BOQ which is for an engineer with experience in both Civil and Structural works.</p>	