



agriculture, land reform & rural development

Department:
Agriculture, Land Reform and Rural Development
REPUBLIC OF SOUTH AFRICA

OFFICE OF THE CHIEF REGISTRAR OF DEEDS
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Questions asked by Prospective Bidders and Answers Provided for Bid NO. DALRRD (CRD-07) 2020/21 (Appointment of Service Provider to Render Hygiene Services for the Department of Agriculture, Land Reform and Rural Development: Merino and Rentemeester Buildings for the period of 36 Months

Questions	Answers
Kindly assist with the role / duties of the Two {2} x Full Time Personnel?	The role of the required hygiene staff is to provide onsite support for the services required in terms of the scope of work in its entirety, this includes but not limited to conducting routine inspections of all dispensers to ensure effective provision of the required hygiene services
Kindly assist us according to the quotation on page 31 of 56 do they need the electronic paper towel dispenser?	The required auto/electronic dispensers are to be battery operated type for which the batteries thereof must be of high quality and durability as prescribed on the NB statement at the bottom of page 32 of 56.
I would like to know the estimation for the space to be cleaned	The bid is a hygiene services contract and not a cleaning contract; however, for information sake the size of the building is approximately 23962 m ²

<p>How frequently should the building be cleaned?</p>	<p>The hygiene services are required for the duration of the contract period being thirty-six months</p>
<p>What chemicals should be used?</p>	<p>The Department does not prescribe the products in terms of specific brands, that is up to the service provider. However only suitable hygiene services chemicals which are in line with the scope requirements; are SANS/SABS preapproved; and comply with clauses 11.7 to 11.9 of the bid document will be accepted.</p>
<p>Should I bring my employees or are we going to use the one working now?</p>	<p>The successful service provider is required to source own resources including employees Notwithstanding this, the incoming service provider may enquire with the outgoing bidder if they can absorb the existing resources during the handover phase.</p>
<p>Kindly assist with the role / duties of the Two {2} x Full Time Personnel?</p> <p>What I have gathered from the scope:</p> <p>Section G. Bin paper towel weekly removals</p> <p>Section H. Daily replenishment of toilet paper rolls</p>	<p>The role of the required hygiene staff is to provide onsite support for the services required in terms of the scope of work in its entirety, this includes but not limited to conducting routine inspections of all dispensers to ensure effective provision of the required hygiene services</p>
<p>I would like to make an enquiry about the above-mentioned tender, page 9 table 2 Hygiene Services and Replenishment. Will this will be once off price or a rental</p>	<p>The page and table referred to is the pricing schedule. For detailed information that would assist in understanding the bid scope and requirements, it is recommended that the full scope of work covered from page 29 to 32 of 56 be studied thoroughly. However, to try and assist with your question as posed, please note and consider the following points:</p> <ul style="list-style-type: none"> - 1st column on table 2 is the description of service in terms of required dispensers, the service required and frequency thereof;

	<ul style="list-style-type: none">- 2nd column is a monthly cost for the required service in relation to the scope and its frequencies;- 4th and last column would be the total value of the service for a period thirty-six (36) months and that is computed by multiplying the monthly cost by 36 months;- The bid is a 36 months service contract with a monthly contractual payment for the services required
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