



## rural development & land reform

Department:  
Rural Development and Land Reform  
REPUBLIC OF SOUTH AFRICA

### **OFFICE OF THE CHIEF REGISTRAR OF DEEDS**

Directorate: Supply Chain and Facilities Management Services

Private Bag X918 Pretoria 0001 Tel: (012) 338 7303 Fax: (012) 338 7277 Web: [www.drdir.gov.za](http://www.drdir.gov.za)

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## **INVITATION TO BID**

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### **BID NUMBER AND DESCRIPTION:**

DRDLR (CRD-21) 2018/19: Appointment of a service provider for leasing, support and maintenance of 112 scanners and 6 book scanners for the Deeds Registries: Pretoria, Johannesburg, Cape Town, Pietermaritzburg, Bloemfontein, Mpumalanga, King Williams Town, Kimberley, Vryburg, Limpopo and Mthatha for a period of thirty six (36) months.

### **CLOSING DATE AND TIME:** 12 April 2019 at 11:00

Kindly take note that there will be no briefing session for this bid. Prospective bidders are however encouraged to direct their queries in writing to the contact persons mentioned below.

### **BID DOCUMENTS OBTAINABLE FROM:**

Departmental website: [www.ruraldevelopment.gov.za](http://www.ruraldevelopment.gov.za) or National Treasury eTender Portal or Office of the Registrar of Deeds, 7th Floor, Rentmeester Building, 219 Bosman Street, Pretoria, 0001,

### **COST OF DOCUMENTS:**

Self downloaded and R100 to walk-in prospective bidder (s)

### **PAYMENT DETAILS:**

Walk-in prospective bidders should pay the above mentioned fee in cash at Cashiers at Pretoria Deeds Registry. Post or Deliver Bids to: Department of Rural Development and Land Reform, Head Office, Old Building, 184 Jeff Masemola Street, Pretoria, 0001.

### **DELIVER BID PROPOSALS TO:**

Bid proposals must be deposited into the Tender/ Bid Box situated at the foyer of the Department of Rural Development and Land Reform, at the physical address mentioned above by not later than the closing date and time indicated above. Bid proposals which are not inside the Tender/ Bid Box on the closing date and time will not be considered.

**EVALUATION CRITERIA:**

Kindly take note that this bid will be evaluated in four stages which is: technical compliance, functionality, presentation and testing and 80/20 preference point system as prescribed in the Preferential Procurement Regulations, 2017. For the full evaluation details please download a copy of the bid document.

**ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:**

Contact Person: Buti Matjila  
Tel: (012) 338 7107/ 7311  
E-mail address: [buti.matjila@drdlr.gov.za](mailto:buti.matjila@drdlr.gov.za)

**ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:**

Contact Person: Tichaona Shoko or Cyprian Malele  
Tel: 060 533 1143 or 082 385 4721  
E-mail address: [Tichaona.Shoko@drdlr.gov.za](mailto:Tichaona.Shoko@drdlr.gov.za) or [Cyprian.Malele@drdlr.gov.za](mailto:Cyprian.Malele@drdlr.gov.za)